



6000 Doug Altaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## MEMORANDUM

**To:** PERSONNEL COMMITTEE  
Commissioner Erica R. Bryant, Chairwoman  
Commissioner Bill Altimus  
Commissioner James D. Hall  
Commissioner Rick C. Prescott

**From:** Eric England

**Date:** September 8, 2021

**Re:** PERSONNEL COMMITTEE MEETING, Monday, September 13, 2021, 3:30 p.m.

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We will have a Personnel Committee Meeting on Monday, September 13, 2021, at 3:30 p.m. in the Steering Room of the Regional Commerce Center prior to our Regular Board Meeting. The agenda is attached.

Thank you.

Attachment: (1)

cc: Commissioner Roy Griggs, President  
Commissioner Walter O. Bigby, Jr., Vice President  
Commissioner Sam N. Gregorio  
Commissioner Capt. Thomas F. Murphy  
Commissioner Joshua K. Williams  
Mr. Dannye Malone  
Mrs. Gloria Washington

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer;  
Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott



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## AGENDA

### Personnel Committee Meeting

*MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.*

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Agenda – September 13, 2021

3:30 p.m., Regional Commerce Center

2<sup>nd</sup> Floor Steering Room

**Call to Order**

Erica R. Bryant

**Pledge of Allegiance**

**Public Comment on Agenda Items**

Erica R. Bryant

**Introduction of Guests**

Erica R. Bryant

- **Employee Handbook Revisions**

Eric England

**Adjournment**

Erica R. Bryant

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